

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual Meeting
Regular Meeting 5:00 p.m.
August 24, 2021

MINUTES

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

I. CALL TO ORDER BY BOARD PRESIDENT– OPEN PUBLIC MEETINGS ACT

Mrs. Simon called the meeting to order at 5:00 p.m. and announce that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Dr. Cerciello, Mr. Emmons, Mrs. Flores, Mrs. Podgorski, Mr. Wallace, Mr. Zwerling, Mrs. Hample, Mrs. Simon

Absent: Mrs. Fiore

Mrs. Fiore joined the meeting at 5:10 p.m.

II. FLAG SALUTE

III. SUPERINTENDENT’S REPORT

- Dr. Hart presented the district’s reopening plans for the 2021-22 school year. Dr. Hart stated that the goal is to prioritize in-person, full-time instruction with minimal interruption to students’ instructional schedule to the extent possible.
- Dr. Hart has drafted a letter he is considering sending to the Governor including language about 1). if and when decision making will be given back to the local level rather than state-mandated including mask mandates, and 2). to assist us with decision making, local COVID-19 data would need to be provided for the district to make informed decisions.
- Dr. Hart shared a draft of a strategic plan that is incorporates this past year and administrative feedback to plan long-term.
- Dr. Hart welcomed staff and students back to school in September!

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- Many questions were asked by parents regarding the continuing pandemic, letter to Governor, state mandates, and how schools will handle certain situations. Dr. Hart answered all questions to the best of his knowledge.

V. CORRESPONDENCE

- R.F. Email - Masks
- J.L. Email - Masks
- R.F. Email - Upcoming School Year
- K.W. Email - Masks

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01
Motion: Mrs. Hample **2nd: Mrs. Podgorski** **Roll Call Vote: Carried 9 Yes**
- 1.01 Motion to approve Road Forward: Readington Ready Plan

APPROVAL OF MINUTES

2. Motion to adopt 2.01
Motion: Mr. Emmons **2nd: Mrs. Podgorski** **Roll Call Vote: Carried 8 Yes**

(Mrs. Hample abstained 2.01)

2.01 Motion to approve the Meeting Minutes July 20, 2021.

B. FINANCE/FACILITIES

Committee Report - Dr. Cerciello provided minutes of the meeting held on August 17, 2021.

Mrs. Flores asked about bus route times. Mr. Bohm indicated that route times on paper include time the bus driver picks up bus to get to the first stop, but actual time is under 50 minutes for all routes.

Mr. Zwerling asked about the copiers being Energy Star rated and capable of double sided printing. Mr. Bohm is to investigate and confirm.

3. Motion to adopt 3.01 - 3.10

Motion: Mrs. Hample

2nd: Mr. Emmons

Roll Call Vote: Carried 9 Yes

3.01 Motion to approve the **Bill List** for the period from **July 16, 2021 through August 25, 2021** for a total amount of **\$1,471,181.13**.
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule August 24, 2021** for a total amount of **\$845.00**.
(Attachment 3.02)

3.03 Motion to ratify and approve **Payroll** for the month of **June 2021** for a total amount of **\$2,294,424.17**.
(Attachment 3.03)

3.04 Motion to ratify and approve the following **Account Transfers for June 1, 2021 through June 30, 2021**.
(Attachment 3.04-3.04a)

3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: June 30, 2021 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of June 30, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of June 30, 2021 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending June 30, 2021.
(Attachment 3.05-3.05a)

3.06 Motion to approve a Non-Resident Tuition Agreement for Students #884032 and #636834 per policy #5111, at an aggregate rate of \$37,776 for the 2021-2022 school year.

3.07 Motion to approve the agreement between the Readington Township Board of Education and Maschio's Trucking, LLC for temperature controlled delivery service to the Readington School District for the 2021-2022 school year.
(Attachment 3.07)

3.08 Motion to apply for and accept the following Grant funding:

ARP-IDEA Basic \$61,716 and
ARP-IDEA Preschool \$5,266

3.09 Motion to approve the following change order for Holland Brook School roof replacement:
(Attachment 3.09)

CHANGE ORDER #	CHANGE ORDER	AMOUNT
CO-01	Fix leak along roof perimeter	\$4,080.04

- 3.10 Motion to approve the attached 2021-2022 bus routes.
(Attachment 3.10)

C. EDUCATION/TECHNOLOGY

Committee Report – Mrs. Hample provided minutes of the meeting held on August 19, 2021.

4. Motion to adopt 4.01 - 4.07
Motion: Mrs. Podgorski **2nd: Mrs. Hample** **Roll Call Vote: Carried 8 Yes**
(Dr. Cerciello abstained 4.04; Mrs. Flores abstained 4.01-4.07)
- 4.01 Motion to adopt the Marshall Evaluation Rubric dated 2013 to be used for Principal, Assistant Principal and Supervisor evaluations and the Danielson Evaluation Rubric dated 2013 to be used for Teacher, Nurse, Counselor, and other certificated staff evaluations during the 2021-2022 school year.
- 4.02 Motion to adopt the attached list of field trips for the 2021-2022 school year.
(Attachment 4.02)
- 4.03 Motion to adopt the following fundraisers for the 2021-2022 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	Showcase of Music	Student Activity Account/Music
Readington Middle School	Scrip Gift Cards	Music Department
Readington Middle School	Athletic Car Wash	Readington Athletic Booster Club
Readington Middle School	Smencils	Student Council, NJASC State Charity, Local Food Pantry & America's Grow-A-Row
Readington Middle School	Pura Vida Bracelets	Student Council, NJASC State Charity, Local Food Pantry & America's Grow-A-Row
Readington Middle School	Bake Sale	Student Council, NJASC State Charity, Local Food Pantry & America's Grow-A-Row
Readington Middle School	Food Drives	Flemington Food Pantry and/or Starfish Food Pantry
Readington Middle School	RMS Apparel & Face Mask Online Sale	Student Council, NJASC State Charity, Local Food Pantry & America's Grow-A-Row
Readington Middle School	RMS Hat Days	America's Grow-A-Row
Holland Brook School	Field Day T-Shirt Sale	Student Activities Account
Holland Brook School	Food Drive	Various Local Charities
Holland Brook School	Giving Tree	Various Local Charities

Holland Brook School	Sweet Message Project	Various Local Charities
Holland Brook School	Math-a-Thon	Various Local Charities
Holland Brook School	Various Relief Efforts (as needed)	Various Local Charities
Holland Brook School	Halloween Collection Drive	Unicef
Holland Brook School	Coin Drives & Requests for Donations	St Hubert's Animal Shelter, Patrick's Pals, Food Pantries

4.04 Motion to approve the following Out of District student contracts for the 2021-2022 school year:

STUDENT #	SCHOOL NAME	ESY TUITION	SCHOOL YEAR TUITION
S-277	Somerset Hills Learning Institute	N/A	\$102,574.80
S-046	Montgomery Academy	\$7,739.80	\$69,658.20
S-004	Montgomery Academy	N/A	\$69,658.20
S-065	The Calais School	\$11,807.40	\$70,844.40
S-129	Lakeview School	\$15,931.20	\$95,587.20
S-035	Lakeview School	N/A	\$95,587.20

4.05 Motion to approve the 2021-2022 Level One Services from the New Jersey Commission for the Blind and Visually Impaired for student: S-129, at a cost of \$2,200.00.

4.06 Motion to approve the following books for the 2021-2022 school year:

BOOK TITLE	GRADE
Boots on the Ground: America's War in Vietnam	Grade 8
An Indigenous Peoples' History of the United States	Grade 8
Getting Away with Murder: The True Story of the Emmett Till Case	Grade 8
Nat Turner and the Virginia Slave Revolt	Grade 8
Mae Carol Jemison Astronaut and Educator	Grade 7
Black Brother Black Brother	Grade 7
Better Nate Than Ever	Grades 6 & 7
Suspect Red	Grade 8

4.07 Motion to approve the participation in the Temple University study titled, "Connections between Fraction Knowledge and Algebra: Impacts of Learning during COVID" where students and parents may voluntarily participate in a survey.

D. PERSONNEL

Committee Report – Mrs. Podgorski provided minutes of the meeting held on August 16, 2021.

5. Motion to adopt 5.01 - 5.17
Motion: Mrs. Podgorski 2nd: Dr. Cerciello Roll Call Vote: Carried 9 Yes

5.01 Motion to ratify and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Marcela Vasquez	Aide/Special Education (TBS) 30-03-D3/aax	\$18.10/hr Aide NC Step 1	09/01/2021 - 06/30/2022
Kristen Fabriczi	Speech/Language Specialist (TBS) 20-03-D2/akh	\$71,385.00 MA Step 13	09/01/2021 - 06/30/2022
Dawn LoCalio	(.55) ESL Teacher (BOE) New Position	\$33,822.00 BA+15 Step 7	09/01/2021 - 06/30/2022
Daniel Wasserman	Computer Technician (BOE) 15-05-D3/amj	\$44,500.00 Unaligned (prorated)	08/18/2021 - 06/30/2022

5.02 Motion to approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Melissa Van Eck	Teacher/Autism (HBS) 20-02-D2/aye	\$62,710.00 MA Step 2-3 (2)	09/01/2021 - 06/30/2022
Lara Nasser	(.6) Purchasing Specialist (BOE) 50-05-D4/anf	\$29,000.00 Unaligned (prorated)	On or after 09/07/2021 - 06/30/2022
Richard Mupo Jr.	Maintenance Mechanic (BOE) 70-05-D5/aop	\$45,000.00 Unaligned (prorated)	On or before 09/25/2021 - 06/30/2022
Errol Jimenez Rojas	Custodian (BOE) 70-05-D5/apl	\$39,030.00 Custodian Step 3	On or before 09/08/2021 - 06/30/2022

5.03 Motion to approve the following salary increases in recognition of the following employees' attainment of additional credits for lateral movement per RTEA Guide effective September 1, 2021:

NAME	SCHOOL	FROM STEP	SALARY	TO STEP	REVISED SALARY	INCREASE
Tricia Noonan	HBS	BA+15 Step 19	\$80,670.00	MA Step 19	\$84,670.00	\$4,000.00

Adam Lillia	TBS/WHS/ RMS	BA Step 16	\$71,885.00	BA+15 Step 16	\$73,485.00	\$1,600.00
Catherine Patrick	HBS	BA+15 Step 4	\$59,485.00	MA Step 4	\$63,485.00	\$4,000.00
Meagan Menza	RMS	BA+15 Step 7	\$61,495.00	MA Step 7	\$65,495.00	\$4,000.00
Colleen Caballero	RMS	MA Step 17	\$79,780.00	MA+30 Step 17	\$82,180.00	\$2,400.00

5.04 Motion to approve the following mentors for the 2021-2022 school year as follows:

NEW STAFF MEMBER	SCHOOL	POSITION	MENTOR
Austin Abney	WHS	PE-Health Teacher	Kristy Pieloch
Vincent Biancamano	RMS	SS Teacher (LTS)	Lisa Moor
Evan Gulino	RMS	SS Teacher (LTS)	William Daly
Melissa Van Eck	HBS	SE Teacher	Lauren Mahoney

5.05 Motion to approve the following Team Leaders for the 2021-2022 school year at their contractual rate:

SCHOOL/GRADE	TEAM LEADER
HBS/4 th Grade	Tricia Noonan
HBS/5 th Grade	Colleen DiGregorio
RMS/6 th Grade	Lisa Moor Meagan-Ashley Menza
RMS/7 th Grade	Carey-Anne Hendershot Cheryl Bellew
RMS/8 th Grade	Allison Lovering Julie Curcio
RMS/Encore	Lora Petersen
RMS/Special Education	Marybeth Schwarz

5.06 Motion to approve the attached list of teachers as Central Office Detention and Homework Room Advisors at Readington Middle School for the 2021-2022 school year at their contractual rate.
(Attachment 5.06)

5.07 Motion to approve the attached Paraprofessionals to substitute in our schools for the 2021-2022 school year.
(Attachment 5.07)

5.08 Motion to approve the Paraprofessional hours for the 2021-2022 school year.
(Attachment 5.08)

- 5.09 Motion to approve the Bus Drivers and Cafeteria Aides hours for the 2021-2022 school year. (Attachment 5.09)
- 5.10 Motion to accept the Superintendent's recommendation to approve the attached list of Readington Middle School coaching assignments for the 2021-2022 school year at their contractual rate. (Attachment 5.10)
- 5.11 Motion to accept the Superintendent's recommendation to ratify and approve the following additional facilitator and facilitator stipend for the self-sustaining 2021 Readington Township School District Summer Enrichment Program:

FACILITATOR	COURSE	COURSE DATE	STIPEND
Catherine Way	Welcome to RMS	August 2-5, 2021	\$360.00

- 5.12 Motion to approve the following district nursing staff not to exceed 25 hours in aggregate at a contractual rate of \$30 per hour for duties relating to COVID-19 Healthcare Emergency Temporary Standards:

Nancy Kelly	Holland Brook School
Stephanie Armstrong	Three Bridges School
Katie Lynch	Whitehouse School
Maureen Sjonell	Readington Middle School
Diane Krasovec	Readington Middle School

- 5.13 Motion to accept the Superintendent's recommendation to ratify and approve the following staff members to participate in the Summer 2021 Teacher Academy Sessions:

NAME	SESSION	STIPEND
William Daly	Mentor/Buddy Teacher Leadership Academy	\$50.00
Allison Lovering	Mentor/Buddy Teacher Leadership Academy	\$80.00
Lori Gabrielson	Mentor/Buddy Teacher Leadership Academy	\$70.00
Lisa Moor	Mentor/Buddy Teacher Leadership Academy	\$70.00
Catherine Patrick	Leading the Way with Teacher Inquiry	\$100.00
Donna Urbanowicz	Create Your Bitmoji Classroom	\$20.00
Bruce Wild	Writing IEP Goals & Objectives	\$20.00
Eilse Zuegner	Mentor/Buddy Teacher Leadership Academy	\$100.00

- 5.14 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2021-2022 school year:

NAME	CHANGE	POSITION	LOCATION	SALARY
Jack Kimple	Transfer from: to:	30-01-D3/ayr 30-01-D3/ayr	RMS Aide/Special Ed HBS Aide/Special Ed	No Change
Meherunisa Khan	Transfer from: to:	30-04-D3/ayu 30-04-D3/ayu	WHS Aide/Special Ed HBS Aide/Special Ed	No Change
Jessica Weiss	Transfer from: to:	30-04-D3/akx 30-04-D4/akx	WHS Aide/Special Ed HBS Aide/Special Ed	No Change
Lynda Breckinridge	Transfer from: to:	30-03-D3/awk 20-03-D2/aqj	TBS Aide/Special Ed TBS LTS Teacher/ Enrich. G&T	\$61,860.00 MA Step 1
Louis Orth	Transfer from: to:	70-01-D5/aot 70-01-D5/aoy	RMS Custodian RMS Head Custodian	**\$38,230.00 + \$ 5,900.00
Timothy Hochrun	Transfer from: to:	70-05-D5/apl 70-01-D5/aot	BOE Custodian RMS Custodian	No Change

**Effective 08/25/2021

5.15 Motion to approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Stacey Hubbard	Aide/Special Education (TBS) 30-03-D3/avo	9/1/2021
Donna Arrietta	Aide/Special Education (WHS) 30-04-D3.auw	08/26/2021
Nancy St. Miklosy	Aide/Special Education (HBS) 30-02-D3/aya	08/17/2021
Matthew Nunn	Maintenance Foreman (BOE) 70-05-D5/aom	09/15/2021

5.16 Motion to approve Jamie Kindervatter to work on IEP preparation not to exceed 5 hours at a rate of \$30.00 per hour.

5.17 Motion to approve all paraprofessionals and special education teachers to be able to chaperone for fall sports per IEP requirements.

E. COMMUNICATION

Committee Report – Mr. Emmons provided minutes of the meeting held on August 3, 2021.

6. Motion to adopt 6.01- 6.02

Motion: Mrs. Podgorski

2nd: Mrs. Hample

Roll Call Vote: Carried 9 Yes

6.01 Motion to accept the Superintendent's recommendation and approve the following policies for second reading:
(Attachment 6.01)

- Bylaw 0131 - Bylaws, Policies, and Regulations
- Policy 3142 - Nonrenewal of Nontenured Teaching Staff Members
- Policy 4146 - Nonrenewal of Nontenured Support Staff Members

6.02 Motion to accept the Superintendent's recommendation and approve the following policies for first reading: (Attachment 6.02)

- Policy 3134 - Assignment of Extra Duties
- Policy 3221 – Evaluation of Teachers
- Policy 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- Policy 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- Policy 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals

VII. UNFINISHED BUSINESS

- Dr. Hart highlighted the October 12, 2021 meeting shall remain as scheduled, with one board member anticipated to be absent.
- Dr. Hart shared guidance from the board attorney on the ability to continue virtual board meetings. As the State of NJ continues to operate under a state of emergency, the board can continue to meet remotely while this is in-place. When the state of emergency is lifted, the board shall have to come back in-person. Dr. Hart and Mr. Bohm will be in-person at Holland Brook School to allow persons to come in-person moving forward to the degree necessary.

VIII. NEW BUSINESS FROM BOARD

- None

IX. OPEN TO THE PUBLIC

- A parent asked questions about curriculum. Dr. Hart provided a response covering diagnostic tests for intervention and afterschool accelerated learning tutoring in-person, phonics, word study among other areas. Dr. Hart suggested, the parent contact Dr. Brown for information.
- A parent thanked Dr. Hart and the Board, including their effort to send a letter to the Governor.

X. BOARD TRAINING WITH JUDITH WILSON –

- Mrs. Simon shared a minor revision to the agenda. As there will not be a quorum, we will adjourn the meeting and the training will occur as a committee with 4 board members or less present, so no further action after adjournment shall occur.

XI. ADJOURNMENT - 6:35 p.m.

Motion: Mrs. Hample

2nd: Mrs. Podgorski

Roll Call Vote: Carried 9 Yes

Respectfully submitted,

Jason M. Bohm
Business Administrator/Board Secretary

Laura Simon
President, Board of Education